



# SAMPLE

## WORK COVENANT

SUPERVISOR: \_\_\_\_\_

MISSIONARY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

PLACE OF SERVICE:

Baptist Student Union, University of \_\_\_\_\_

ADDRESS:

\_\_\_\_\_

PHONE:

\_\_\_\_\_

## EXPECTATIONS:

### *Relationships*

- Communicate with \_\_\_\_\_ Baptist Association through the Student Work Committee and attend associational executive board meetings.
- Quarterly visit with churches in the \_\_\_\_\_ Baptist Association
- Close and frequent communication with state student director and \_\_\_\_\_ Baptist Convention business manager
- Weekly conference with local supervisor

### *Finances*

- Develop BSU operational budget and be aware of progress of spending in each line item monthly (i.e. close expense accounts at the end of each month)
- Develop a personal budget

### *Resources*

- Plan calendar and events in advance to allow timely shipment of the materials
- The \_\_\_\_\_ Baptist Association will provide housing, transportation and encouragements

### *Behavior*

- Respect the local culture and the way of life in \_\_\_\_\_
- Handle relationships with male students with discernment

### *Schedule*

- Day off is Monday of every week
- Conference with local supervisor every Tuesday 9:30 a.m.
- Student Center Hours: 8 a.m. to 9:30 p.m., Monday-Friday

## RESPONSIBILITIES AND ACTIONS

### Need:

To assess the needs and interests in the campus community

### Goal:

To conduct a survey on University of \_\_\_\_\_ campus regarding their needs and interests.

### Actions:

1. Develop a need/interest survey questionnaire
2. Produce in Word and make 150 copies
3. Enlist students to help conduct the survey
4. Analyze results with council
5. Formulate goal and actions to minister to the students' needs

Need:

To begin and develop relationships with leadership council

Goal(s):

1. Leadership retreat on September 2-3
2. Develop an evangelism-emphasized discipleship curriculum based on *Concentric Circles of Concern* by Oscar Thompson by January 15
3. Weekly meetings with individual council members

Actions:

1. (a) FYI memo to leadership council and call to confirm attendance  
 (b) Secure site for retreat and arrange for transportation and food  
 (c) Formulate retreat agenda and necessary preparation for devotional material, recreation, etc....  
 (d) Follow up meeting with \_\_\_\_\_ to discuss discipleship strategy
2. (a) Read *Concentric Circles of Concern* by October 16  
 (b) Outline and take notes by October 26  
 (c) First draft of discipleship material to \_\_\_\_\_ by December 14 and returned by \_\_\_\_\_ to me before Christmas vacation
3. Make weekly appointment with individual council member for fall semester

Need:

Encourage participation in BSU among college students in local churches

Goals:

Have a special "ENCOUNTER" meeting on September 13 to help students understand how the BSU can help them in their spiritual, personal and academic development

Actions:

1. Publicize with posters/flyers and personal invitations at local churches and on campus
2. Enlists students with musical talents to perform in mini-concert
3. Enlist students (3) to give testimonies of how God has used their involvement in the BSU to change their lives
4. Delegate responsibilities for entertainment, presentation and refreshment
5. Have a rehearsal for mini-concert

Personal Growth Need (Missionary)

Goal(s):

1. Weekly in-depth Bible study
2. Find/develop a support group outside of student body
3. Find prayer partner locally
4. Keep up with current events
5. Learn how to hula!

Actions:

1. Join a local church and participate/serve in their programs
2. Student work committee in search of an adopted family among local church members
3. Join a gym (dependent on financial resources) or play tennis at least once a week

4. Watch world news daily and subscribe to current event magazine (i.g. Time) and go to the library for NY Times or LA Times at least 3 times a week

Supervisory Sessions: Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Other \_\_\_\_\_  
Evaluations: Midcourse \_\_\_\_\_ Final \_\_\_\_\_

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**Missionary's Signature**

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**Supervisor's Signature**

# SAMPLE

## RESORT MINISTRIES COVENANT

SUPERVISOR: \_\_\_\_\_

MISSIONARY: \_\_\_\_\_

POSITION: \_\_\_\_\_

POSITION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

### PART A: OBJECTIVES / GOALS / ACTION PLANS

#### Objective I:

To Evaluate Resort Ministry in Association

#### Goal:

To evaluate each individual resort ministry in light of its contribution

#### Action Plans:

1. Interview past volunteers.
2. Interview managers/directors of established events
3. Interview selected Pastors
4. Evaluate the level of involvement from churches within the Association
5. Evaluate level of professions of faith.

#### Objective II:

Do a resort ministry survey

#### Goals:

1. To become aware of special events in Pinellas County
2. Become aware of needs of permanent residents
3. Discover needs of the beach setting

#### Action Plans:

1. Contact person responsible for the calendar of events at the St. Pete Times
2. Contact Chamber of Commerce
3. Contact County officials responsible for special events
4. Go to major motels and interview managers
5. Interview directors of selected events
6. Interview Pastors

#### Objective III:

To educate local church members in resort ministries

#### Goal 1:

To inform church leadership at the Resort Ministry events

**Action Plans:**

1. Speak at executive board meetings
2. Visit 2 church worship services per month
3. Attend Association Council meetings
4. Visit with 2 church staff members per month
5. Attend large Associational events

**Goal 2:**

To keep WMU / Brotherhood organizations informed about resort ministries

**Action Plans:**

1. Attend every Association WMU quarterly meeting
2. Seek opportunities to speak to WMU / Brotherhood groups
3. Participate in Associational WMU training meetings

**Objective IV:**

To equip local church members in resort ministries

**Goal 1:**

To provide training for church members interested in Resort Ministries

**Action Plans:**

1. Locate prospective church members
2. Train prospective church members to take leadership in ministries
3. Conduct on-the-job training

**Goal 2:**

To develop Associational creative arts teams by February 1990

**Action Plans:**

1. Recruit leaders and potential members by November 1990
2. Provide training by February 1990
3. Develop and coordinate schedule
4. Work with team leaders

**Goal 3:**

To develop and train an effective Associational Resort Committee by February

**Action Plans:**

1. Encourage members to attend training
2. Conduct a resort missions committee training and orientation by October
3. Meet on a regular basis; quarterly or as needed

**Objective V:**

To create avenues for involvement of local churches in resort ministries

**Goal 1:**

To continue to grow and develop a semester missionary program by January 1

**Action Plans:**

1. Send in application for semester missionary by November 1
2. Prepare schedule for semester missionaries
3. Provide supervision for semester missionaries
4. Grow and develop programs for ministry
5. Secure housing for missionaries
6. Work out budget concerning missionaries
7. Continue to work with local churches and hotels
8. Encourage local church involvement
9. Evaluate ministry activities

**Goal 2:**

To continue to develop Beach Reach Spring Break ministry by Spring

**Action Plans:**

1. Work in cooperation with First Baptist Church of Indian Rocks
2. Continue to develop rapport with hotel management
3. Involve local singles and college students
4. Plan dates and schedule
5. Prepare budget needs
6. Train students in evangelism
7. Work with Food Committee
8. Evaluate ministry activities

**Goal 3:**

To continue to develop ministries with the Pinellas County Fair by April

**Action Plans:**

1. Continue to develop ministries (welcome wagon booth, puppet shows, entertainment and worship service)
2. Work with organizers

**Goal 4:**

To learn to take care of myself

**Action Plans:**

1. Learn to eat well-balanced meals
2. Get needed rest

Begin a program of exercise, such as walking

# SAMPLE

## EXPECTATIONS

### SUPERVISOR EXPECTS:

1. That missionary will come to supervisor for clarification on any resort concerns
2. That missionary will be open and honest about supervisory relationship
3. That missionary will not take it upon herself to solve concerns about program or personnel matters without consulting supervisor
4. Expects to be involved in all programs, activities, and ministries in which that missionary is involved
5. All expenditures to come to supervisor for approval in a reasonable amount of time
6. That missionary follow through with requests as made by supervisor

### RESORT MISSIONARY EXPECTS:

1. That supervisor will be open and honest with missionary concerning their relationship
2. That supervisor will keep missionary informed of resources (volunteers, budget, etc), expectations and responsibilities in the Association
3. That supervisor will be supportive of the missionary and her work through prayer, words and presence whenever possible
4. That supervisor will show a genuine concern for missionary and be sensitive to her needs
5. That supervisor will include missionary on decisions that need to be made concerning resort ministries
6. Supervisor to take her out to lunch once a month (or as needed)
7. That supervisor and missionary will meet on a regular basis: Mondays at 10:45 a.m.--

- |                     |                |
|---------------------|----------------|
| 1. Personal Time    | 4. Planning    |
| 2. Family Time      | 5. Prayer Time |
| 3. Ministry Feeling |                |