

CONTRIBUTION FACT SHEET FOR MSC MISSIONARIES

- Q. What record do I receive of contributions made for me and how often?
A. You will receive a printout by mail with each bi-weekly distribution, showing each donor name, address, gift amount, and gift date.
- Q. How often will I receive a check and when are they sent out?
A. Checks are mailed or direct deposited every other Friday. You may request a schedule of paydates – contact Debbie Peterman at 770-410-6551 or dpeterman@namb.net.
- Q. Is direct electronic deposit available?
A. Yes. Contact Debbie Peterman at 770-410-6551 or dpeterman@namb.net for the form.
- Q. What kind of tax statement do MSC missionaries receive?
A. 1099 Forms are provided for each MSC missionary.
- Q. Who is responsible for withholding taxes?
A. Filing and payment of withholding taxes (Federal, State, and SECA) are the sole responsibility of the MSC missionary.
- Q. How do I know I will receive all the money coming in for me?
A. All designated donations are entered into a donor record-keeping system and credited to the MSC missionary. Receipts are sent to donors, and monthly distributions are prepared based on reports obtained from this system.
- Q. Can I “stockpile” money until I need it if I receive a lot at one time?
A. Yes, you will need to submit a MSC Salary Calculation worksheet (available online at www.namb.net/msc under Support Development Resources) and let us know the specific amount you need to receive each pay period.
- Q. Who should I contact when I have questions?
A. Contact Debbie Peterman for questions related to fund balances.
- Q. Can people give stocks and other assets for me?
A. Yes. Contact Terry Burr at 770/410-6512 or tburr@namb.net for additional information. The most efficient and expedient way to accept donated stock is via broker-to-broker wire transfer. The acceptance of actual stock certificates slows the process.

CONTRIBUTION FACT SHEET FOR MSC MINISTRY PARTNERS (DONORS)

- Q. How do I get started sending my support through NAMB?
A. After making a decision to support a MSC missionary, it is important to obtain their MSC account number (called a MIDAS number) so that you can indicate it on your check. This will ensure that your gifts are credited to that specific missionary.
- Q. Where do I send the check and how should it be made out?
A. Checks can be made out to: North American Mission Board (NAMB), with the missionary’s MIDAS number indicated on the check *note/memo* section – (MSC acct. #XXXX). Mail your check to NAMB, P.O. Box 116543, Atlanta, GA 30368-6543.
- Q. What record/receipt do I receive and how often?
A. Receipts are mailed twice each month. Each receipt will contain the MSC missionary’s account number and your individual donor number. It will also have a perforated section that can be used to simplify your next support donation.
- Q. Can donors give via credit card or through EFT bank drafts?
A. NAMB is able to accept credit card contributions for MSC missionaries via our Website (www.namb.net/givemsc). You can also make regular contributions through Electronic Funds Transfer (EFT) which automatically drafts from your checking account each month. Please call Debbie Peterman at 770-410-6551 to request information for this.
- Q. Do donors receive a year-end tax statement?
A. Year-end statements are sent to all donors who give a total of \$250 or more during the fiscal year. This statement will include the total amount given for the year. Individual receipts should be kept as further documentation, particularly for individual gifts totaling \$250 or more.
- Q. Who should I contact when I have questions?
A. For questions related to your donation, contact the Debbie Peterman at 770/410-6551, dpeterman@namb.net. All other questions should be referred to the Mission Service Corps office at 770//410-6435 (MSC@namb.net).

HONORING YOUR PREFERENCES
Mission Service Corps donations are given with the understanding that the North American Mission Board has complete discretion and control over the use of all donated funds. However, it is our intent and desire to provide for the work of MSC missionaries in keeping with the preferences of ministry partners such as you. If we are not able to do this, you will be notified prior to any use of the funds.

For more information, please contact:

**Mission Service Corps
North American Mission Board
4200 North Point Parkway
Alpharetta, GA 30022
(800) 462-8657 ext. 6473 or MSC@namb.net**



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North American Mission Board

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For general information, call (770) 410-6000, or visit www.namb.net.

